

TWYFORD PLAYGROUP EY484175

DRUG POLICY

Date ratified: February 2025

Date review: Annual

Managers Signature: Rachel Knott

Chair of Committee Signature: Melissa Simpson

Review Date: February 2026

Rationale

Drugs Policy

It is the aim of Twyford playgroup is to help all children to be able to take their place safely in a world where a wide range of drugs exists. We recognise that some drugs have beneficial effects, but also that every drug has potential to harm. For this reason, all drugs need appropriate and responsible care and management. In order to be able to make informed choices, staff and children need to understand the nature of drugs, their social and legal status, their uses and effects.

Aims:

- To support playgroup' endeavour to maintain the safety and well-being of all children, staff and visitors
- To clarify legal responsibilities, entitlements and obligations
- To support all the members of Playgroup community by providing clear guidance and procedures on drug related issues to ensure clarity and consistency

Key roles and responsibilities

The DSL is responsible for drug related issues within the Playgroup.

Inclusive definition of drugs

Twyford Playgroup defines a drug as a substance which, when taken into the body, changes the way we feel, the way we perceive things, and the way our body works. This definition includes illegal substances and also legal substances such as alcohol, tobacco, solvents and medicines.

Managing drug related incidents: routine arrangements Medicines

The playgroup has a policy/procedure for the administration of medicines that must be followed for everyone's safety. Our practice is in line with guidance as recommended by Hampshire Health and Safety department.

Alcohol

- Parents and visitors under the effects of alcohol will be asked to leave the premises and return at a later date for the safety of the whole setting.
- There is no smoking on the playgroup premises. Tobacco or E- cigarettes

Solvents

- The playgroup will ensure that potentially hazardous substances are stored safely.
- Children are not permitted to be in possession of solvent based products.

Illegal drugs

- No illegal drugs are permitted to be brought on to or used on the premises of Twyford playgroup .

Incidents

A drug related incident may include any of the following:

- Finding drugs, or related paraphernalia on premises
- Possession of drugs by an individual on premises
- Use of drugs by an individual on premises
- Supply of drugs on premises

- Individuals disclosing information about their drug use
- Rumours of drug possession supply or drug use
- Reports of drug possession supply or drug use.

Guiding principles

- Management is responsible for coordinating the management of drug related incidents, offering sources of support and liaising with outside agencies
- Incidents will be dealt with after making an assessment of the situation and be reported to the manager
- Appropriate signposting will be offered to those with substance misuse problems
- Twyford playgroup will always seek to respond appropriately to each individual case by selecting from a range of possible responses, that which is most appropriate.

Procedures

Medical emergencies

If an individual is unconscious, is having trouble breathing, is seriously confused or disorientated, has taken a harmful toxic substance or is otherwise at immediate risk of immediate harm medical help will be sought and first aid given if required. The priority will be the child's safety.

Individuals in possession of drugs

If any adult on school premises is found in possession of an unauthorised drug it will be confiscated. If the drug is suspected to be illegal, the school will contact the police and immediately hand over the drug. If the substance cannot be legally destroyed or disposed of it will be handed to the police as soon as possible and not stored for any longer than is necessary. Talking with an individual about a drug related incident will have as its purpose to confirm or reject suspicions or allegations, rather than to conduct a wider investigation.

Recording

All incidents will be recorded within 24 hours. Forms will be stored securely.